

Annual Procurement Activity Plan 2017-18

Seymour Health is looking to develop long term partnerships with suppliers that are adaptable and innovative, who take accountability, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organisation to obtain the best value for money and economies of scale, Seymour Health's procurement activity plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, Seymour Health is committed to open, fair, and transparent sourcing processes.

This annual Procurement Activity Plan provides a summary of the major procurement activities in the non-salary area of organisational expenditure and provides potential suppliers advance knowledge of the likely procurements in this financial year.

The annual Procurement Activity Plan will be reviewed and updated as required, based on the best information available at the time of publication.

Category	Description	Contact Person	Estimated Quarter
Facilities Management Services	Security Systems – Servicing & Maintenance	Assets and Facilities Co-ordinator	Q2 17/18
Facilities Management Services	Fire Prevention Services Water treatment/System Testing	Assets and Facilities Co-ordinator	Q4 17/18
Clinical Support Supplies	Fresh Fruits & Vegetables Bread & Bakery	Hotel Services Manager	Q3 17/18
Non-clinical Support Supplies	Staff Uniforms EAP Services	Human Resources Manager	Q3 17/18

DISCLAIMER:

All planned procurement activities are subject to revision or cancellation. The information in this annual Procurement Activity Plan is provided for planning purposes only and it does not present a solicitation or constitute a request for proposal, nor is it a commitment by Seymour Health to purchase the described goods or services. There is no obligation to respond to or return any unsolicited bids received.